

SENIOR SERVICE MISSIONARY APPLICATION

Congratulations on your decision to serve as a Senior Service Missionary! Many blessings await you. Please follow the steps illustrated and explained below to apply for your position. These instructions are for those who have found or who have been given an “opportunity” or position number. You will use that number in Step 4. If you do not have an opportunity number, see page 3.

The screenshot shows the website <https://seniormissionary.churchofjesuschrist.org/> in a browser. The page features a search bar at the top with the URL entered. A dropdown menu for 'Search Opportunities' is open, showing 'Missionary' and 'Service Missionary' options. Below the search bar, there is a search filter section with a text input containing '02-'. A search button is visible. The search results show one result: 'Temple Administrative Office' with position number '02-00604273' and '1 opening'. The result is marked as 'Currently Available' and includes a 'Submit' button. A callout box points to the 'Submit' button with the text 'Click here to begin recommendation process'.

Step 1: Open seniormissionary.churchofjesuschrist.org in the Google Chrome or another browser. (If spouses are both applying, we encourage each to use a different browser, such as Chrome, Edge, Safari, etc.)

Steps 2 and 3: Click on Search Opportunities and then click on Service Missionary. *Note: If prompted to sign in with your Church Account, do so. (Do this even if you have already signed in.) After signing in, you will normally have to repeat Steps 2 and 3.*

Step 4: Enter the position number that you were given in the search bar and click the blue Search button.

Step 5: If the position you are seeking displays with **Currently Available**, click Submit. If the correct position does not display or does not show as available, someone else has probably applied for this position. Please ask for a new position number.

Step 6: You will then be asked to complete an online application in the online missionary recommendation system. Make sure that your application is complete and actually submitted. [See page 2.] Your Bishop will review your application, and he will meet with you for a mission worthiness interview. After the Bishop’s approval, the Stake President will review your application and schedule an interview.

Step 7: After your Bishop and Stake President have approved you as a service missionary, your application moves to the Senior Missionary Management System (SMMS), and the manager of the operation (organization) who will be supervising your service will review your application to determine if you and the position are well matched. You may be interviewed on the phone or in person.

Step 8: If approved by the operation manager, your Stake President will approve the assignment in SMMS, formally call you, and set you apart. You will then report to the operation manager to serve. If the operation manager does not approve, your Stake Senior Missionary Specialist or the Senior Missionary Coordinators in your geographical region can help you find another position.

STEP 6: COMPLETING YOUR SUBMISSION

- Make sure that every section of the recommendation is completed, as indicated by green check marks.
- Click on “Submit Recommend” button.
- After viewing the “Congratulations” screen, click on “Sign out” button.

19. This is the end of the recommendation form. Before submitting the recommendation, confirm each section has been completed and is showing a green check mark. Click Submit Recommend.

20. After submitting the recommendation, you will receive a “Congratulations!” message informing you that the recommendation has successfully been submitted to your priesthood leaders for review. You must sign out of MRS to complete the submission of your recommendation.

For more information, contact your Stake Senior Missionary Specialist or your Senior Missionary Coordinators (SMCs). For list of SMCs in the North American Southwest Area, point your web browser to <https://seniormission.org/smc-nasw/>.